

BBA-602 (O) (AK)

2 0 2 1

(6th Semester)

BACHELOR OF BUSINESS ADMINISTRATION

Paper : BBA-602 (Old)

(Office Management)

KEY ANSWERS FOR OBJECTIVES

(PART : A—OBJECTIVE)

(Marks : 25)

2. State whether the following statements are *True*
or *False* : 1×5=5

(a) True

(b) False

(c) True

(d) True

(e) False

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(2)

3. Choose and write the correct answer from the options provided : 1×10=10

(a) (iv)

(b) (iv)

(c) (iv)

(d) (ii)

(e) (iii)

(f) (iv)

(g) (iii)

(h) (i)

(i) (ii)

(j) (iii)
